

Knutsford Primary Academy
Parent Forum - 03.02.2023 - Minutes

Date:	<i>03/02/2023</i>
Held at:	<i>Knutsford Primary Academy - 9:30am via Microsoft Teams</i>
Present:	<i>Eileen Anderson - Principal</i> <i>Victoria, Burton - Nursery</i> <i>Emily Williamson - Y1 Rowan</i> <i>Hannah Clarke - Y2 Ash</i> <i>Lindsey Figarol - Y2 Oak</i> <i>Matthew Hunt- Y3 Pine</i> <i>Vikki Collar - Y3 Willow</i> <i>Reena Pitney - Y4 Lime</i> <i>Trisha Kalia - Y5 Beech</i> <i>Emily Brewer - Y5 Elm</i> <i>Laura Gonsalves - Co-chair/Y6 Cedar</i>
Apologies:	<i>Kelly Harding - Deputy Principal</i> <i>Gabi Riccitelli - Reception Maple</i> <i>Rakesh Patel - Reception Plane</i> <i>Lisa Corbridge - Y1 Hazel</i> <i>Jessica Stevens - Co-Chair/Y4 Birch</i>

	ITEM	ACTION
1.	Apologies <i>As stated above.</i>	
2.	Minutes of last meeting & matters arising from minutes 3. Black history month – School will discuss this point during the review of the Inclusion and Diversity policy. 5. Additional lighting in the playground - Unfortunately there is no budget to do this and is only an issue during the winter months.	
3.	<i>Suggestion of 'soft start' to school day to lessen crowded playground (Y1 Rowan)</i> This has been raised previously and looked into, however it would mean all teachers having to change their timetables for example, Reception take part in "busy fingers" activities every morning which works well. The playground is not deemed to be that crowded to warrant the change.	

4.	Timetable in newsletter of extra-curricular clubs on offer (Y2 Ash) This has been actioned and the timetable is included in weekly newsletters.	
5.	Non-sport after school clubs (Y1 Rowan) The school have been trying to source other providers but it is proving difficult, if anyone has any contacts they would like to share, they can be forwarded to Miss Anderson.	All parents
6.	Knutsford Avenue entrance: a) Only one gate open (Y2 Oak) This did occur as vans were trying to enter the school premises during drop off and pick up which became a health and safety issue. Both gates should now be open and the safety issue will be monitored. b) Can drains be cleared at bottom of entrance to reduce puddles/slip hazard? (Nursery) This will be actioned by the caretaker during half term.	School to monitor
7.	Mindfulness at school (Y3 Willow) It was asked whether the children could take part in mindfulness activities at school to help their well-being. Mindfulness is already part of the curriculum and happens in different ways during the school day/week, for example, assemblies, colouring, class specific activities. Miss Anderson will ask the PSHE lead to review and feedback.	EA
8.	Knutsford University options and choice selection process (Y4 Lime) It was asked how courses are chosen and how the options are allocated to the children. The school unfortunately have less funds available for Knutsford University than before and are doing their best to provide a variety of activities within the budget available. It was noted that they are also fundraising for the much-needed food tech room. Activities are allocated fairly by Miss Harding who monitor choices, for example, each child can only be allocated a sports-based choice twice a year due to the popularity of these programmes. It was noted that allocations are NOT made on perceived behaviour.	
9.	Scooters in the playgrounds (Y3 Pine) A concern was raised about children riding their scooters through the gates and onto the playgrounds. This is very dangerous, particularly for small children who have very nearly been knocked over.	All parents

	Parents are reminded to inform their children of the rules (getting off and walking in through the gates). Miss Anderson will remind the children of this in assembly and look into putting 'no scooting' signs up on the playgrounds.	
10.	<p>Fundraising for potential Harry Potter trip (Y5 Beech)</p> <p>It was queried as to whether Y5 parents could fundraise to pay for their children to be able to go on the Harry Potter trip due to it not going ahead. Lots of families are struggling financially due to the National financial crisis which has led to a shortfall in what people are able to contribute voluntarily for school trips. School is already contributing what they can for trips across the years, including for swimming.</p> <p>Unfortunately fundraising for the Harry Potter trip is not agreed as this would set a precedent for all years wanting to fundraise for their own trips.</p>	
11.	<p>PTA:</p> <p>a) Feedback from parents regarding Jazz Print Solutions</p> <p>b) Upcoming events</p> <p>i. Non-uniform Day: Friday 10th February</p> <p>ii. Mother's Day photoshoot: Sunday 26th February</p> <p>iii. PTA meeting: Monday 27th February 7pm (at school)</p> <p>iv. Bags2School: Friday 10th March</p> <p>Reps were asked to forward any communications from the PTA to their classes about upcoming events.</p>	All Reps
12.	<p>Date for next meeting:</p> <p>Friday 24th March, at an earlier time of 9.15am</p> <p><i>Agenda items to be sent to either LG/JS by 10th March please.</i></p> <p>JS will set the agenda and LG will send the Teams link for the meeting.</p>	LG/JS