Knutsford Primary Academy Parent Forum - 17.03.2022 - Minutes

Date:	17.03.2022						
Held at:	Knutsford Primary Academy - 9:30am via Microsoft teams						
Present:	Nicola Beaumont - Deputy Principal						
	Jessica Stevens - Chair/Y6 Maple						
	Gabby Riccitelli - Nursery						
	Hannah Clarke - Y1 Ash						
	Lisa Corbridge - Reception Hazel						
	Emily Williamson - Reception Rowan						
	Reena Pitney - Y3 Lime						
	Farah Munir - Y6 Plane						
	Vikki Collar - Y 2 Willow						
	Louise Vora - Y3 Birch						
	Trisha Kailia - Y4 Beech						
Apologies:	Eileen Anderson - Principal						
	Lindsey Figarol - Y1 Oak						
	Matthew Hunt- Y2 Pine						
	Jenny Keith - Y4 Elm						
	Laura Gonsalves - Y5 Cedar						

	<u>ITEM</u>	<u>ACTION</u>
1.	Apologies	
	As stated above.	
2.	Minutes of last meeting & matters arising from minutes	
	Thursday mornings have been confirmed for parent forum.	NB
	Parents connectivity to the internet - parents are invited to speak with school if they don't have access to the internet or devices. Note will be put in the news letter to inform parents that Times Table Rockstars can be played on smart phones.	
	Cleanliness of toilets	All reps
	Feedback from RP that children in year 3 informed the staff who dealt with a cleanliness issue immediately. Parents please remind children that they should respect the toilets and the school and not to do things at school that they wouldn't do at home. Leave toilets clean and tidy for others to use afterwards.	

3.	School tours	
	Would these be possible for parents who missed the opportunity to view the school when they weren't taking place?	
	NB said this is difficult due to time constraints and struggling to catch up from 2 years of Covid restrictions. We are sorry about this.	
	Parent are reminded that there is a virtual tour that can be viewed online.	
4.	School uniform	
	Is there an outcome re uniform supplier due to quality issues following the survey that was completed? parents have experienced shrinking, buttons falling off etc.	NB
	NB will follow up on this.	
5.	School Library	
	When will the children be able to visit the school library again and borrow books?	
	This was prevented during lock down, teachers are reminded that infant children can visit the library weekly or bi-weekly on a rota. Juniors can borrow books using the signing out system.	
6.	Egg decorating competition	
	Is there an alternative to using eggs due to concerns about food waste?	NB
	Plastic eggs and polystyrene eggs can also be used, or small pebbles can be painted and decorated. It doesn't have to be a real egg.	
	For the rolling, the PTA brought wooden eggs last year which has cut down the food waste. NB put this to the school children and they don't want to stop the competition because they love it.	
	A note will be put in the newsletter advising parents of the options.	

7.	Last minute requests for parents to purchase items needed for school can be difficult financially and with time constraints (examples were odd sock and an orange). NB will speak to teachers about this and request as much notice as reasonably possible. Ideas were to donate old socks which could be used as two odd socks. Parents reps can also help remind the parents in their class if a note has gone out in bookbags.	NB and all reps
8.	School dinners	
	Concern about portion size e.g. half a burger given to KS1 children NB will raise this with the office who will speak with Aspire caterers. A reminder will be put in the news letter that parents are encouraged to speak to the office straight away on issues relating to food so that it can be dealt with quickly.	Matthew
	There has been a previous invitation for parents forum attendees to come into the school to see dinner arrangements, how the children queue up, and sample the food etc. This will help us to answer general questions from the class. Paul will also be invited to join a parent rep meeting.	Reena
9.	Signage Signage would be helpful on gates when entrances need to be closed (as well as emails being sent). This is in relation to the recent unforeseen circumstances of loose tiles during the storm. This request has been noted for future.	NB
11.	PTA: Upcoming events 1st April - non uniform 6th April - PTA AGM 9th July - School summer Fair Parents are encouraged to get involved with the PTA if they have time and would like to support. It is always greatly appreciated. Date for next meeting	
	5th May, 9.30am, via Teams Agenda items to be sent to JS by 9am 21st April.	JS