

**Knutsford Primary Academy
Parent Forum**

19.11.21 – MINUTES

Date:	19.11.2021
Held at:	Knutsford Primary Academy – 9:30am via Microsoft teams
Present:	Nicola Beaumont - Deputy Principal Gabby Riccitelli – Nursery Lisa Corbridge – Reception Hazel Emily Williamson – Reception Rowan Hannah Clarke – Y1 Ash Matthew Hunt – Y2 Pine Vikki Collar – Y2 Willow Reena Pitney – Y3 Lime Trisha Kalia – Y4 Beech Laura Gonsalves - Chair/Y5 Cedar Farah – Y6 Plane
Apologies:	Eileen Anderson – Principal Lindsey Figarol – Y1 Oak Louise Vora – Y3 Birch Jenny Keith – Y4 Elm Jessica Stevens - Vice-chair/Y6 Maple

	<u>ITEM</u>	<u>ACTION</u>
1.	Apologies As stated above.	
2.	Minutes of last meeting & matters arising from minutes Minutes agreed. 1. No response as yet on social media regarding Lego donations. Parent reps to put out message to classes in case anyone wanting to donate Lego for the purpose of an after school free Lego club.	Reps to pass message to classes
3.	Chair of parent forum meeting LG will be stepping down as chair of the parent forum due to work commitments. Role of chair offered to the parent reps. If anyone is interested, please let LG know before 16 th December. LG aims to be replaced before the next meeting in January and would like to hand over role.	
4.	Home learning In today's newsletter there will be a link for a home learning survey. Parents have 2 weeks to complete this. Parent reps to encourage parents to complete the survey. The school has had new flyers printed which will go out with new reception packs. NB requested that if anyone has a work place where the flyers could be displayed to promote the school then to get in touch with her.	Reps to pass message to classes Reps to pass message to classes

5.	<p>Indoor PE and plimsoles Question from Reception: Why are children in bare feet when parents have been asked to provide plimsoles? NB advised that plimsoles are usually work for floor work but may be removed for apparatus work as they don't provide proficient grip. She will liaise with the teachers regarding this and feedback.</p>	NB
6.	<p>Availability of water for children with pack lunches. Question from Reception: Is water available for children who have pack lunches? NB advised that there is water available for all children. Most children bring in a drink in their pack lunch but children can ask for a drink. The younger children often don't ask. NB will liaise with the MSAs about being aware of children who don't have a drink and encouraging them to ask for one. Parents can also remind their children that they can put their hand up and ask for water.</p>	NB
7.	<p>Parent-teacher consultations in the future – will any be held face to face? Question from Year 6. NB stated that due to the uncertainty with Covid this year the parent teacher consultations will be held virtually as plans don't want to be made and then have to be changed/cancelled. Moving forward to the next academic year, the plan would be to have one virtual consultation and one face to face. Another query was raised as to whether the consultations can be longer than 10 mins. This is not possible due to the knock-on effect on the length of time teachers would have to spend holding them, having carried out a full day's work beforehand. The consultations have always been 10 minutes and when they were held face to face a bell would ring to indicate the end of the consultation. If parents wish to speak to the teachers beyond this, they can arrange a separate appointment time to have a discussion with them.</p>	
8.	<p>School trips that were missed due to Covid Question from Year 6. Are there any plans to make up the trips that were missed due to covid? NB advised that there will be no catch ups for the trips missed due to the cost implications for the school and for parents. In Year 6 there will be one trip plus Isle of Wight residential trip. Farah advised that since adding the item to the agenda they had received a letter regarding a school trip.</p>	
9.	<p>Toilets – children not wanting to use due to uncleanliness Question from Year 6 regarding children not wanting to use the toilets as they are unclean. NB advised that the toilets are cleaned twice a day and if any issues arise with them then this is dealt with. Children should be encouraged to tell their teacher if the toilets are not clean as then this can be address at that time. Parents to remind their children of this and NB will mention it again in assembly.</p>	NB
10.	<p>PTA Christmas fayre This will be held on Saturday 11th December 12.30 -2pm. It will be scaled back from previous years due to covid and parents reps will not be designated stalls to organise. Instead, the PTA are asking for any volunteers who can help with setting up/ running stalls. The PTA</p>	

	<p>have also made the difficult decision not to have Santa. The PTA are requesting donations of Jazzy jars, teddies and bottles. Could reps assist the PTA with circulating any flyers/information etc to promote the fayre.</p>	<p>Reps to pass any info from PTA to classes</p>
11.	<p>Date for next meeting Friday 28th January 2021 9:30am via Microsoft teams. LG to send link. Agenda items to be sent to LG by 9am on Friday 14th January.</p>	
	<p>Meeting closed: 10:00am</p>	