

**Knutsford Primary Academy
Parent Forum**

6.11.2020 – MINUTES

Date:	6.11.2020
Held at:	Knutsford Primary Academy – 9:30am via Microsoft teams
Present:	Miss Anderson Principal Lindsey Isham Reception Oak Louise Vora Y2 Birch Reena Pitney Y2 Lime Trisha Baveja Y3 Beech Jenny Keith Y3 Elm Laura Gonsalves Chair/Y4 Cedar Fran Eggle Y4 Poplar Jessica Stevens Vice-chair/Y5 Maple Emily Williamson Y6 Rowan Lorna Dickinson Y6 Hazel
Apologies:	Sarah Idris PTA Jo Sherman PTA Chair Matthew Hunt Y1 Pine

	ITEM	ACTION
2.	Minutes of last meeting & matters arising from minutes Minutes agreed. Parent feedback on SIMS app included in meeting agenda today.	
3.	Parent feedback – SIMS app General feedback was had forgotten/ didn't know. If had used then was efficient and liked how it worked. Does require an activation code, this comes from no-reply SIMS email address. Was a query over how you could sign in – Facebook wasn't necessary. Perhaps a termly reminder would be useful and also to check junk mail.	EA
4.	Parent feedback – what school is getting right and what could be improved on with how school is operating at the moment All extremely positive from all year groups. Feel school has done a fantastic job and children are happy and enjoying and their emotional wellbeing is being well looked after too. The staggered starts with the houses work very well. There is a known bottleneck around the reception area – reminder that there should be 1 parent and no stopping to chat. Homework: will this be more innovative? Will be introducing different things this half term. Google classroom will only be used for home learning as time intensive for teachers. Further clarification that all meals are being served using gloves. Childminders – can reminder be given to teachers RE: drop off and children aren't late.	EA

5.	<p>Mapac uniform supplier review from parents Ordering is very easy but quality not good, shrinks on washing, buttons snap and fall off, thin, goes bobbly quickly. Reena to email Eileen with photo evidence.</p>	RP
6.	<p>Eco-warrior and school council rep assignments for this year This is not possible as no mixing of bubbles allowed. Children should speak directly to teacher if any issues. Some children are getting frustrated with lack of equipment – there is certain equipment for each year group – more being sourced.</p>	
7.	<p>PTA:</p> <ul style="list-style-type: none"> a. Supporting fundraising and circulating information – reps to circulate information – communicate requests from PTA. b. Taking away ‘automatic’ help at fayres - not expected to help – class reps & PTA are separate. c. PTA-events: logging on for pre-loved uniform sale - look at PTA events, order online, not able to collect until after lockdown though. 	Reps
	<p>Date for next meeting</p> <ul style="list-style-type: none"> • Friday 29th January 2021 9:30am via Microsoft teams. LG to send link. • Agenda items to be sent to LG by 9am on Friday 15th January 2021. 	LG
	Meeting closed: 10:10am	